

Jo Bloggs

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PERSONAL PROFILE

I am a confident individual who is ambitious and enjoys being challenged. I have experience of working within a customer service environment, and due to this, I have built up great communication, organisation & punctuality skills. I thrive when working with people which makes me a strong team player, however, I can also use my initiative to work independently. I relish within a busy, fast-paced atmosphere and feel comfortable when under pressure to complete challenging tasks.

EXPERIENCE

Home Bargains, Bridgend - *Sales Assistant*

JUNE 2015 - PRESENT

- Giving great customer service
- Stock rotations & duties
- Till work
- Stock taking
- Operational duties, such as deliveries
- Housekeeping duties

Spar, Bridgend - *Sales Assistant*

OCTOBER 2014 - JUNE 2015

- Till work
- Giving great customer service
- Cash takes
- Housekeeping duties
- Opening and closing the store

Pizza Hut, Bridgend - *Waitress*

JUNE 2014 - SEPTEMBER 2014

- Giving great customer service
- Taking orders
- Organising the restaurant for food service
- Food and drink service
- Setting up tables

EDUCATION

Bridgend College

September 2018 - PRESENT

- Pre-access to Health and Social Care L2 (**PASS**)

NPTC Group of College

September 2013 - JULY 2014

- Business Studies L2 (**MERIT**)

Bridgend College

September 2012 - JULY 2013

- Business Studies L1 (**MERIT**)

Bridgend Comprehensive School - GCSE

SEPTEMBER 2007 - JUNE 2012

- English Literature - (**B**)
- English Language - (**C**)
- Maths - (**C**)
- Science - (**D**)
- Welsh - (**B**)
- Health & Social - (**C**)

Achievements

- First Aid L2
- Clean Full Driving License
- Food Safety - L2
- Sport Leader Certificate

References Available On Request